

SF-424 (R&R) Form information for submission of grant proposals

Block 5. Applicant Information

- Organizational DUNS: 136635104 (this DUNS is assigned to the MWA; all MWA SY's are registered under this DUNS)
- Legal Name: Agricultural Research Service
- Department: Office of the Area Director
- Division: Midwest Area
- Street 1: 1815 N University St
- Street 2:
- City: Peoria
- County/Parish: Peoria
- State: CO: Illinois
- Country: USA/United States (this should default in based upon the State selection)
- Zip/Postal Code: 60614-3902 (please include the full zip + four due to reports generated per this info/data)

Person to be contacted on matters involving this application section: Please enter your own information in this section

Block 6. *Employer Identification (EIN) or (TIN): 72-0564834

Block 7. Type of Applicant:

- Select **X: Other (Specify)**
- Other (Specify): Select **Eligible Agencies of the Federal Government**

Blocks 8 thru 12: Complete as applicable to the grant proposal and funding opportunity

Block 13. CONGRESSIONAL DISTRICT: [IL-018. The congressional district for Block 5.](#)

Block 14. Project Director/Principal Investigator Contact Information

- Organization Name: **Agricultural Research Service**
- Department: your location name or lab/unit name
- Division: **Midwest Area**
- Complete all other blocks in this section with your location and contact information, as the PD/PI on the application

Block 15: ESTIMATED PROJECT FUNDING: [Obtain this information from your proposal budget.](#)

Block 16: Select NO, and check box "Program is not covered by E.O. 12372."

Block 17: Check the *I agree box

Block 18: SFLLL or other Explanatory Documentation: Attach documents if appropriate/applicable.

- Check the application guidelines/instructions to ensure any applicable documents are included.
- Most of the time this block does not have uploaded attachments. The SFLLL or other certification and compliance documents will be included in the Award package when the funded proposal is awarded to the MWA.

Block 19. Authorized Representative (also referred to as the *Authorized Organizational Representative (AOR or AR)*).

- The AOR/AR is always the Director of the MWA. This is because the notifications of awarded proposals are directed to his attention for informational purposes, which is particularly important should there be a major press announcement associated with a grant program.
- The award is made to ARS, doing business as Midwest Area. The ARS PD/PI will be responsible for the awarded grant project.

Information for completing Block 19:

- Prefix: Dr.
- First Name: Alberto
- Middle Name:
- Last Name: Pantoja
- Position/Title: Acting Area Director
- Organization: Agricultural Research Service
- Department: Office of the Area Director
- Division: Midwest Area
- Street 1: 1815 N University St.
- Street 2:
- City: Peoria
- County/Parish: Peoria
- State: CO: Illinois
- Country: USA/United States (this should default in based upon the State selection)
- Zip/Postal Code: 61604-3902 (please include the full zip + four due to reports generated per this info/data)
- Phone Number: 309-681-6602
- Fax Number: 309-681-6684
- **Email:** grants.mwa@ars.usda.gov

Blocks for the *Signature of Authorized Representative and *Date Signed (directly under the Email line)

- These two blocks will have a statement that reads *Completed on submission to Grants.gov.* the Area Director's electronic signature and the date will automatically propagate because he is considered the AOR for the grant proposal submissions.

There shouldn't be any problems or revisions needed as long as his information is entered in Blocks 5 and 19.